

Client Number

# Savings Scheme Application Form

Investec Fund Centre  
Telephone 0800 389 2299

Please fill in BOTH sides of this form and if appropriate the Direct Debit form and send to Capita IRG Trustees Limited re Temple Bar ITSS, Regulated Business, The Registry, 34 Beckenham Road, Beckenham, Kent BR3 4TU

## 1 Personal Details

Title  Surname

First Names

Date of Birth

Account Designation (if any\*)

\* If you are applying on behalf of a child, please note that shares cannot be held in the name of anyone aged under 18 years. They may however be held in an adult's name designated with the child's initials (maximum of 8 characters).

Address

Post Code

Daytime Telephone

## 2 Personal Details Joint Holder†

If you wish the shares to be held in more than one name please give their title and full names below.

2nd Holder

3rd Holder

4th Holder

†If more than one holder is applying, please ensure you have enclosed the relevant identification documents as detailed overleaf.

## 3 Investment Type

Please select whether you wish to make a lump sum investment or save on a monthly basis by ticking the appropriate box:

Lump Sum  Regular Savings Plan

## 4 Investment Details

### Lump Sum:

Please enter the amount you wish to invest in Temple Bar (minimum £250) below.

### Regular Savings Plan:

Step 1 - Please enter the initial amount you wish to invest (minimum £50) in the Initial Amount box.

Step 2 - Please enter the future monthly amount you wish to invest (minimum £50) in the Future Direct Debit box.

Note: First Monthly payment must be made by way of personal cheque

	Lump Sum Amount	Initial Amount	Future Direct Debit
AMOUNT (£)	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please make your cheque payable to Capita IRG Trustees Limited re Temple Bar ITSS.

## 5 Income

I wish any income from my investment to be (please tick one box only):

Reinvested  Paid out to my bank account

Please note: You must choose one of these for us to be able to process your application. If you require income within the Plan to be paid to you, you should complete the Bank Mandate at Section 6 of this form; please note that income can only be sent to a UK bank account.

## 6 Bank Mandate for Income Distribution

Bank/Building Society name

Bank/Building Society address

Post Code

Bank/Building Society Sort code  -  -

Bank Account number or

Building Society Roll number

Account holder name

## 7 Commission payable

If an Independent Financial Adviser ("IFA") recommended this product to you, he may be entitled to receive the commission percentage (maximum 3%) indicated below. This amount will be deducted and paid to the IFA before your investment in Temple Bar Investment Trust is made. Please note that no commission is payable if you have subscribed to the Regular Savings Plan.

### IFA Stamp

FSA reference number

Commission taken  %

To enable us to meet the requirements of the Money Laundering Regulations 2003 and Rules of the FSA's Money Laundering Source Book, it will be necessary for you and all joint holders to provide evidence of identity when making an application to join the Savings Scheme and this may be given by the production of two documents – one (from list A) to prove your name and the other (from list B) to verify your address. It will not be necessary for you to send original documents in the case of passport, driving licence, identity card or the like, provided that any copies are certified, including dating, by any of the following:-

A UK Lawyer, Professionally Qualified Accountant, Doctor of Medicine, Bank Official, Government Official, Teacher, Minister of Religion or an Authorised Financial Intermediary.

**You may not certify copy documents appertaining to yourself.**

Any persons who certify copy documents should be asked to supply contact details. Wherever the situation provides, certification should be given against an impression of a stamp and a written statement on the copy document that the original has been seen. In the case of copy documents bearing a photograph, a statement should be made that the original document has been seen and that the photograph bears a true likeness to the subject.

*List A (evidence of identity)\**

- Current UK/EEA photo card driving licence or a blue disabled driver's pass,
- Current full UK/EEA driving licence (old version) – "old style" provisional licences are not acceptable,
- Current, signed, passport (black and white copies only should be made),
- EEA member state Identity Card,
- Northern Ireland Voter's Card,
- Residence permit that is issued by the Home Office to EU Nationals on sight of their own country's passport,
- Benefit book or original notification letters from the relevant benefits agency confirming the right to benefits or state pension,
- A most recent HM Revenue and Customs Notice of Coding for Income Tax purposes or other HM Revenue and Customs notification (P45s or P60s are not acceptable),
- A current shotgun or firearms certificate.

*List B (evidence of address)\**

- Recent utility bill or statement\*\* or a certificate from a supplier of utilities confirming the arrangement to pay for the services on pre-payment terms,
- Local authority council tax bill (valid for the current year),
- Current UK driving licence (old full licence or new photo card licence) – "old style" provisional licences are not acceptable,
- EEA Member State Identity Card or a Northern Ireland Voter's Card that contains an address,
- Recent systems-generated or signed documentation from a regulated financial sector firm indicating that an account/investment/insurance relationship exists and contains the person's address,
- Solicitor's letter confirming recent house purchase or land registry confirmation, together with documentary evidence, of the immediately preceding address,
- Local council rent card or tenancy agreement,
- Benefits book or original notification letter from the benefits agency confirming right to benefits,
- HM Revenue and Customs correspondence addressed to the person at his/her stated address.

**Important Notes**

- \* Where a document appears in List A and List B, it may only be used as one source of evidence: that is to say, it may not be used to verify both name and address.
- \*\* Mobile telephone bills are not acceptable.

Neither the Company nor the Savings Scheme Administrator will be held liable for any consequences, including losses, that might arise directly or indirectly as a result of any delay in the Participant's or their agent's provision of suitable evidence of address or identity.

## 8 Declaration

By ticking the boxes and signing below you are confirming that:

- I am/we are 18 years of age or over.
- I understand that all dividends received and monies pending investment in the Scheme will be held in a non-interest bearing account.
- I declare that this application form has been completed to the best of my knowledge and belief and I confirm that I have read and understood the Key Features, including the Data Protection Policy, which are important because they form the basis on which the service is provided.

I agree to the terms of the Scheme Agreement.

Please note that any information you provide us with will be stored and processed electronically. Your name will be added to a mailing list which may be used to inform you of any new or existing Investec products. We will not transfer data outside the Investec group, its associated companies or agents. If you prefer not to receive such details, please tick this box.

 FIRST HOLDER SIGNATURE

JOINT HOLDER SIGNATURE<sup>(3)</sup>

Date

Date

 JOINT HOLDER SIGNATURE<sup>(2)</sup>

JOINT HOLDER SIGNATURE<sup>(4)</sup>

Date

Date

Please fill in the whole form excluding official use box using a ball point pen and send it to:

Capita IRG Trustees Limited re Temple Bar ITSS  
 Regulated Business  
 The Registry  
 34 Beckenham Road  
 Beckenham  
 Kent  
 BR3 4TU

Name(s) of Account Holder(s)

  


Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Reference Number

Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number .....

FOR Capita IRG Trustees Limited  
 OFFICIAL USE ONLY  
 This is not part of the instruction to your Bank or Building Society

**Instruction to your Bank or Building Society**

Please pay Capita IRG Trustees Limited re Temple Bar ITSS Direct Debits from my account details in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Capita IRG Trustees Limited re Temple Bar and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date



## The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, Capita IRG Trustees Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Capita IRG Trustees Limited or your Bank/Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time, by writing to your Bank or Building Society.

Please also send a copy of your letter to us at Capita IRG Trustees Limited re Temple Bar ITSS, Regulated Business, The Registry, 34 Beckenham Road, Beckenham, Kent BR3 4TU.



## Checklist

Have you enclosed:

1. Your completed and signed Application Form
2. Your personal cheque, payable to Capita IRG Trustees Limited re Temple Bar ITSS
3. A Direct Debit instruction (if applicable)
4. An original or certified copy of a document from List A
5. An original or certified copy of a document from List B

Please send to Capita IRG Trustees Limited re Temple Bar ITSS, Regulated Business, The Registry, 34 Beckenham Road, Beckenham, Kent BR3 4TU.